

Northern New York Library Network
Board of Trustees Meeting
July 22, 2021
Zoom Video Conference

The July 22, 2021 meeting of the Northern New York Library Network Board of Trustees was called to order at 10:08 A.M.

Trustees Present: Andrew Kelly, President; Jenica Rogers, Vice-President; Steve Kenworthy, Secretary; Ginger Tebo, Treasurer; Ellen Adams; Krista Briggs; Jeff Garvey; Ivy Gocker; Erin Kovalsky; Jackie Madison;; Jill Tarabula and John Thomas.

Trustees Absent: Gwen Cunningham.

Staff Present: Meg Backus and Phil Jones.

Introductions

Meg Backus welcomed new board members and requested those present to introduce themselves.

Agenda

Meg Backus suggested adding two items to the agenda: Floating Holiday and Indigenous Peoples' Day.

Motion 21/22--01: Jenica Rogers (Ellen Adams) moved to approve the agenda for the July 22, 2021 meeting as amended. Carried unanimously.

Minutes

Motion 21/22--02: Jeff Garvey (Jackie Madison) moved to approve the minutes of the May 13, 2021 meeting as distributed. Carried unanimously.

Financial Reports

The Board reviewed and discussed the financial statements for April 2021, May 2021 and June 2021. Staff responded to a number of general questions posed by Board members regarding the monthly statements.

Motion 21/22--03: Jackie Madison (Steve Kenworthy) moved to accept the financial statements for April 2021, May 2021 and June 2021 as distributed. Carried unanimously.

Federal Holiday - Juneteenth

The Board discussed adding the recently enacted June 19th Federal holiday Juneteenth as a paid holiday for employees.

Motion 21/22--04: Ginger Tebo (Krista Briggs) moved to approve June 19th Juneteenth as a paid holiday for employees. Carried unanimously.

Floating Holiday

The Board discussed deleting a section in the personnel manual pertaining to religious holidays, and adding a Floating Holiday. Staff responded to a number of questions posed by Board members regarding current leave policies.

Motion 21/22--05: Jill Tarabula (Steve Kenworthy) moved to delete the section in the Personnel Manual pertaining to religious holidays and add one Floating Holiday. Carried unanimously.

Indigenous Peoples' Day

The Board discussed renaming the Columbus Day holiday, listed in the Personnel Manual, to Indigenous Peoples' Day.

Motion 21/22--06: Ginger Tebo (Krista Briggs) moved to rename the Columbus Day holiday, listed in the Personnel Manual, to Indigenous Peoples' Day. Carried unanimously.

Committees

The Board appointed members to the following committees for fiscal year 2021-2022:

Personnel Committee: Executive Officers and a member at large.

Motion 21/22--07: Jackie Madison (Ivy Gocker) moved to appoint Board Officers: Andrew Kelly, Jenica Rogers, Steve Kenworthy, Ginger Tebo and member at large Jill Tarabula to the Personnel Committee. Carried unanimously.

Budget Committee: Treasurer (Chair) and two volunteers.

Motion 21/22--08: John Thomas (Ellen Adams) moved to appoint Ginger Tebo, Jenica Rogers and Jeff Garvey to the Budget Committee. Carried unanimously.

Grant Review Committee: Three volunteers.

Motion 21/22--09: Steve Kenworthy (Jill Tarabula) moved to appoint Ivy Gocker, Ellen Adams and Krista Briggs to the Grant Review Committee. Carried unanimously.

Safety Committee: Three volunteers.

Motion 21/22--10: Steve Kenworthy (Jenica Rogers) moved to appoint John Thomas, Jackie Madison and Erin Kovalsky to the Safety Committee. Carried unanimously.

Director Report

Meg Backus noted her written report was included in the Board packet. Highlights of current issues include:

IMLS staff have been in touch with Meg requesting additional information regarding NNYLN's grant proposal.

The NNYLN Fall Meeting will be held October 7, 2021 1:00 P.M. to 3:00 P.M. as a Zoom video conference.

Meg will be traveling to Buffalo to attend an ESLN meeting in August.

ESLN will sponsor a pool of peer reviewers to read and critique grant proposals submitted by member institutions. Councils would be charged a flat fee for the service.

\$5.5M in Federal American Rescue Plan (ARPA) funds will be distributed among the 9 NYS Library Councils. NNYLN will receive a total of \$301,618. Projects will include:

- o Digital Inclusion \$237,092
- o Library & Museum Partnership \$27,393
- o School Library Systems Digital Resource \$37,133

Annual Anti-Harassment online training is available to board members. Contact Phil if you are interested in the NNYLN online training module.

Bare Hill Correctional Facility in Malone has been approved as a NNYLN member.

Meeting Dates 2021-2022

Board members agreed to the proposed meeting date for 2021-2022.

September 16, 2021 10:00 A.M. - Zoom Video Conference
November 18, 2021 10:00 A.M. - Zoom Video Conference
January 13, 2022 10:00 A.M. - Zoom Video Conference
March 17, 2022 10:00 A.M. - Zoom Video Conference
May 12, 2022 10:00 A.M. - Zoom Video Conference

Adjournment

The Board meeting was adjourned at 11:24 A.M.

The July 22, 2021 meeting minutes were approved at the September 16, 2021 meeting.

◆ Next Board Meeting ◆
September 16, 2021, Thursday, 10:00 AM
Zoom Video Conference