

Northern New York Library Network
Board of Trustees Meeting
July 20, 2023
Zoom Video Conference

The meeting was called to order at 10:03 AM.

Trustees Present: Ellen Adams, President, Jenica Rogers, Vice-President, Steve Kenworthy, Secretary, Emily Hastings, Treasurer, Jackie Madison, John Thomas, Krista Briggs, Paulette Roes, Jenica Rogers, Sarah Weisman, Allison Comes, Jill Daby, Justin Cree

Staff Present: Meg Backus, Jennifer Thomas

Agenda

Motion 23/24 - - 1: Jill Daby (Sarah Weisman) moved to approve the agenda. Motion carried unanimously.

Minutes

Motion 22/24 - - 2: Steve Kenworthy (Jackie Madison) moved to approve the May 18, 2023 meeting minutes as distributed. Motion carried unanimously.

Financial Reports

The Board reviewed and discussed the financial reports for May and June 2023. Meg noted that with changes in personnel, Quickbooks package, and Board preference, financial reports will have a slightly different presentation. One example is that reports to the Board will consolidate intervening months into a single report rather than present separate reports for each month. A summary of the NNYRC Board Meeting was shared, noting the portfolio is soundly invested.

The financial reports for May and June were received for filing.

Motion 23/24 - - 3: Sarah Weisman (Jill Daby) moved to approve the 23-24 slate of NNYLN officers. Motion carried unanimously.

Ellen Adams, President
Jenica Rogers, Vice-President
Steve Kenworthy, Secretary
Emily Hastings, Treasurer

The NNYLN Board selects a Board of Directors for NNYRC each year. Meg noted that there are 3 officers plus 2 other Directors. Officers who had been identified in the May 18 NNYLN Board meeting confirmed their positions. Paulette Roes and Cori Wilhelm expressed willingness to serve on the board without holding an office.

Motion 23/24 - - 4: Jill Daby (Sarah Weisman) moved to approve the 23-24 NNYRC board. Motion carried unanimously.

Steve Kenworthy, President
Jackie Madison, Secretary
Emily Hastings, Treasurer

Paulette Roes
Cori Wilhelm

The Board prepared committee membership for FY 2023-24, concerning a Personnel Committee, Budget and Finance Committee, and a Safety Committee to follow and respond to COVID developments.

Motion 23/24 - - 5: Jill Daby (Krista Briggs) moved to approve Ellen Adams, Jenica Rogers, and Steve Kenworthy to serve as members of the Personnel Committee. Motion carried unanimously.

Motion 23/24 - - 6: Jackie Madison (Jill Daby) moved to approve Emily Hastings, Steve Kenworthy and Sarah Weisman to serve as members of the Budget & Finance Committee. Motion carried unanimously.

Motion 23/24 - - 7: Krista Briggs (John Thomas) moved to approve Jill Daby, John Thomas and Jackie Madison to serve as members of the Safety Committee. Motion carried unanimously.

Director's Report

Meg Backus noted her written report was included in the Board packet, and members discussed several items. Highlights included:

- Expecting to launch the new veridian newspaper site in August, ahead of schedule! All ~12 million pages have been transferred. Three written tutorials will go out to our newspaper audience in the run-up to site launch. A live training will be offered in August, and recorded. Shorter recordings will be made demonstrating specific features.
- Drafting a proposal for ESLN directors to consider greater sharing of certain CE activities, to reduce redundancy in hopes to free up resources for local collaborations. Planning with Lydia (new Regional Services Librarian) to form a number of "learning circles" in which members meet together around areas of affinity or practice.
- PD grants awarded
 - Jacqueline Havens, Heuvelton Central School TA, attending SUNY Albany, School Librarianship classes. \$1200
 - Pam Wills, Sysadmin for new NCLS Polaris ILS, Intro to SQL. \$560
 - Marissa Caico, SUNY Oswego, Digital Library Federation Forum 2023, St. Louis, MO. \$1200
- Disappointing legislative session ended, very few library bills passed. Many more passed in Senate than Assembly. Municipal Ballot Petition Reduction passed in both houses, awaiting delivery to governor (along with around 700 other bills passed near the end of session).
- Received one estimate for repaving the drive and parking lot at the Potsdam office. Quote ~\$58,000. The question is whether to invest in this repair. Decision must be based on strategic planning for our needs and services.

Motion 23/24 - - 8: Jill Daby (Sarah Weisman) moved to adjourn the meeting at 12:04pm. Motion carried unanimously.

Next Meeting: September 18, 2023 at the Network office.

MINUTES ARE NOT YET APPROVED. Respectfully submitted by Jennifer M Thomas