

Northern New York Library Network
Board of Trustees Meeting
July 14, 2022
Zoom Video Conference

The July 14, 2022 meeting of the Northern New York Library Network Board of Trustees was called to order at 10:03 A.M.

Trustees Present: Andrew Kelly, President; Steve Kenworthy, Secretary; Ginger Tebo, Treasurer; Krista Briggs; Gwen Cunningham; Jeff Garvey; Emily Owen-Hastings; Erin Kovalsky; Jackie Madison; Paulette Roes; Jenica Rogers; Jill Tarabula and John Thomas.

Trustees Absent: Ellen Adams

Staff Present: Meg Backus and Phil Jones.

Meg welcomed a new board member and requested those present to introduce themselves.

Agenda

Motion 22/23--01: The agenda was unanimously approved as distributed.

Minutes

Motion 22/23--02: Steve Kenworthy (Jackie Madison) moved to approve the minutes of the May 12, 2022 meeting as distributed. Carried unanimously.

Financial Reports

The Board reviewed and discussed the financial statements for April 2022 and May 2022. Staff responded to a number of general questions posed by Board members regarding the monthly statements.

Motion 22/23--03: Jill Tarabula (Jeff Garvey) moved to accept the financial statements for April 2022 and May 2022 as distributed. Carried unanimously.

NNYRC

The Board reviewed and discussed the Northern New York Resources Corporation June 17, 2022 Board of Directors meeting minutes.

Committees

Standing Committees were formed and volunteers were requested to serve for fiscal year 2022-2023:

Personnel Committee (Executive Officers and one member at large): Andrew Kelly, Jenica Rogers, Steve Kenworthy, Ginger Tebo and Gwen Cunningham.

Budget Committee (Treasurer and two volunteers): Ginger Tebo, Emily Owen Hastings and Jeff Garvey.

Safety Committee: (Three volunteers) John Thomas, Jackie Madison, Jill Tarabula and Erin Kovalsky

Motion 22/23--04: Steve Kenworthy (Jenica Rogers) moved to approve appointment of those listed to the designated Standing Committees. Carried unanimously.

Temporary Absence of Executive Director

The Board reviewed and discussed the draft Temporary Absence of Executive Director policy. Board members recommended that additional compensation for the Acting Director be determined at the discretion of the Board. It was also pointed out that authorizing an individual to approve ACH payments and sign checks requires a Board approved banking resolution.

Motion 22/23--04: Steve Kenworthy (Jenica Rogers) moved to approve the Temporary Absence of Executive Director policy as amended. Carried unanimously.

Director Report

Meg Backus noted her written report was included in the Board packet. Highlights of current issues include:

As of the new fiscal year the Regional Bibliographic Database (RBDB) program has been discontinued. RBDB state aid has been merged with Basic Operating aid.

Applications for Action and Special Collections project grants from members are due July 15. Applications will be reviewed and presented to the Board for a vote at the September 1 Board Meeting. SUNY Potsdam's Prison program will be funded this fiscal year. Still awaiting final plans and expenses for that project.

Staff have completed Anti-harassment training that meets the NYS annual requirement. NNYLN is offering “Investigating Harassment Claims for Managers” training to those Board members who do not have access to workplace Anti-harassment training.

Upcoming continuing education workshops include Energy Audit Info for Libraries, Tours at Regional Museums, Digital Equity and Telehealth. The Annual Fall Meeting will be held October 6, 2022.

The Regents Advisory Council on Libraries (RAC) and the State Library have developed “Vision 2022” a document outlining values and a new vision for New York libraries. A draft of the document was included in the board packet.

The local demand for office real estate is currently weak. We have made a decision to continue renting our property at 7 Commerce Lane in Canton to CSEA and only pursue the idea of selling if they do not renew their lease.

Meg joined the Board of OurStoryBridge, a new nonprofit spun off from an oral history project funded by a NNYLN grant in 2018-19. Begun as a project of the Keene Valley Library Association called “Adirondack Stories” it is now a kit of resources being adopted around the country by libraries and museums building their own oral history collections.

Meeting Dates 2022-2023

Board members reviewed and agreed to the proposed meeting dates for 2022-2023. Gwen Cunningham indicated she was unable to attend the December 1, 2022 meeting.

September 1, 2022 Thursday 10:00 A.M. – Zoom Video Conference
December 1, 2022 Thursday 10:00 A.M. – Zoom Video Conference
January 19, 2023 Thursday 10:00 A.M. – Zoom Video Conference
March 16, 2023 Thursday 10:00 A.M. – Zoom Video Conference
May 18, 2023 Thursday 10:00 A.M. – Zoom Video Conference

Adjournment

The Board meeting was adjourned at 12:00 Noon

The July 14, 2022 meeting minutes were approved at the September 1, 2022 meeting.

◆ Next Board Meeting ◆
September 1, 2022, Thursday, 10:00 AM
Zoom Video Conference