

Northern New York Library Network
Board of Trustees Meeting
June 18, 2020
Zoom Video Conference

The June 18, 2020 meeting of the Northern New York Library Network Board of Trustees was called to order at 10:03 A.M.

Trustees Present: Andrew Kelly, President; Susan Mitchell, Vice-President; Debra Kimok, Secretary; Gwen Cunningham; Jeff Garvey; Steve Kenworthy; Jenica Rogers; Ginger Tebo and John Thomas.

Trustees Absent: Michelle Bishop, Krista Briggs, Ivy Gocker and Sue Longshore.

Staff Present: Meg Backus and Phil Jones.

Agenda

Motion 19/20--34: The June 18, 2020 meeting Agenda was approved as distributed by unanimous consent.

Minutes

Motion 19/20--35: Susan Mitchell (Jeff Garvey) moved to approve the minutes of the April 16, 2020 meeting as distributed. Carried unanimously.

Financial Statements

The Board reviewed and discussed the financial statements for April 2020 and May 2020. Staff responded to a number of general questions posed by Board members regarding the monthly statements.

Motion 19/20--36: Steve Kenworthy (John Thomas) moved to accept the April 2020 and May 2020 financial statements as distributed. Carried unanimously.

NNYRC

Ginger Tebo briefly summarized the NNYRC Board of Directors meeting held on April 16, 2020. She also reported in May 2020 action was taken to sell 50% of the portfolio's stock mutual funds, as recommended by the portfolio manager, Don Simmons.

Motion 19/20--37: Susan Mitchell (Jenica Rogers) moved to approve the recommendation to reduce exposure in the NNYRC portfolio's stock mutual fund holdings. Carried unanimously.

Automation Committee

The terms for three members of the Automation Committee expire on June 30, 2020. Three names were suggested for consideration: David Fuller, Clinton Essex Library System; Meghan Gartland, Jefferson-Lewis School Library System and Andrew Kelly, Paul Smiths.

Nominating Committee

On June 30, 2020 terms expire for board members Debra Kimok and Sue Longshore. An additional slot is also vacant due to the resignation of Xan VanArsdale at the end of May 2020. On April 6, 2020, the committee prepared an online ballot and emailed the ballots URL to each NNYLN member. Elected to five-year terms on the board of trustees are Ellen Adams, Alice T Miner Museum and Jill Tarabula, UVM Health Network/Champlain Valley Physicians Hospital.

The committee called for volunteers to serve as NNYLN officers.

Motion 19/20--38: Gwen Cunningham (Jenica Rogers) moved to approve the 2020-2021 NNYLN slate of officers: President, Andrew Kelly; Vice-President, Susan Mitchell; Secretary, Steve Kenworthy and Treasurer, Ginger Tebo. Carried unanimously.

The committee called for volunteers to serve on the Northern New York Resources Corporation Board of Directors. Jeff Garvey, Steve Kenworthy, Susan Mitchell, Jenica Rogers and Ginger Tebo indicated they would be willing to serve on the board.

Motion 19/20--39: Debra Kimok (Steve Kenworthy) moved to approve the 2020-2021 NNYRC Board of Directors: Jeff Garvey, Steve Kenworthy, Susan Mitchell, Jenica Rogers and Ginger Tebo Carried unanimously.

Meg Backus thanked out-going Board members for their hard work and dedication.

Executive Director Evaluation

The Board reviewed and discussed the results of the Executive Directors evaluation.

Re-opening NNYLN Office

The Board reviewed and discussed the NNYLN re-opening safety plan.

Motion 19/20--40: Susan Mitchell (Ginger Tebo) moved to approve the NNYLN re-opening safety plan as presented. Carried unanimously.

Gwen Cunningham, Jenica Rogers and John Thomas volunteered to serve on the Safety Committee.

Director Report

Meg Backus noted her written report was included in the Board packet. Highlights of current issues include:

Newsbank agreed to adjust the Watertown Daily Times subscription (\$27,235) to quarterly payments, each of those allowing for cancellation if necessary.

NNYLN's Automation Committee will evaluate the Ebsco Omnifile database subscription to determine if it is the best resource during the pandemic, or if an e-textbook service such as VitalSource would better serve academic members as an alternative to textbooks.

An IMLS CARES grant application was submitted for Instructional Design (ID) support for members. The proposal included 20 hrs/week of ID support for faculty, e-Resources, and grants to faculty for redesigning their courses.

Meg's term as the ESLN representative on NYLA's legislative committee has begun.

The Network Fellowship work group held their final meeting. The group concluded that community engagement should become a value embedded into our programming, and more understanding of organizing to become a part of our advocacy/support efforts.

Next Meeting Dates

Board members agreed to the proposed next meeting dates for 2020-2021:

July 23, 2020, Thursday 10:00 A.M. - Zoom video
September 17, 2020 Thursday 10:00 A.M. - Zoom video
November 19, 2020 Thursday 10:00 A.M. - Zoom video
January 14, 2021 Thursday 10:00 A.M. - Zoom video
March 18, 2021 Thursday 10:00 A.M. - Zoom video
May 13, 2021 Thursday 10:00 A.M. - Network Office

Adjournment

The Board meeting was adjourned at 11:02 A.M.

The June 18, 2020 meeting minutes were approved at the July 23, 2020 meeting.

◆ Next Board Meeting ◆
July 23, 2020, Thursday, 10:00 AM
Zoom Video Conference