

**Northern New York Library Network  
Board of Trustees Meeting  
May 16, 2019  
Lake Placid, New York**

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The May 16, 2019 meeting of the Northern New York Library Network Board of Trustees was called to order at 8:05 A.M. at the Mirror Lake Inn, Lake Placid, New York.

Trustees Present: Michelle Young, President; Tom Lawrence, Vice-President; Debra Kimok, Secretary; Sue Longshore, Treasurer; Michelle Bishop; Jeff Garvey; Ivy Gocker; Andrew Kelly; Steve Kenworthy; Jackie Madison; Susan Mitchell; Brian O'Connor and Ginger Tebo.

Trustees Absent: All Trustees were present.

Staff Present: Meg Backus and Phil Jones.

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**Agenda**

**Motion 18/19--40:** Executive Director Performance Evaluation was added to the agenda. The meeting Agenda was approved as amended by unanimous consent.

**Minutes**

**Motion 18/19--41:** The minutes of the April 18, 2019 meeting were approved as distributed by unanimous consent.

**Executive Director Performance Evaluation**

Michelle Young reported Meg had completed the self-evaluation and the majority of board members had completed the online performance evaluation. Michelle reported she met with Meg on May 14, 2019 to review the final document.

**Financial Reports**

*Financial Statements*

The Board reviewed and discussed the financial statements for April 2019. Staff responded to a number of general questions posed by Board members regarding the monthly statements.

**Motion 18/19--42:** Jackie Madison (Tom Lawrence) moved to accept the financial statements for April 2019 as distributed. Carried unanimously.

## Committee Reports

### *Automation Committee*

The terms for three members of the Automation Committee expire on June 30, 2019. Three names were suggested for consideration: Matt Corey, North Country Library System; Juan Denzer, SUNY Oswego and Peter Morris, Clarkson University.

### *Nominating Committee*

On June 30, 2019, the terms for Steve Kenworthy, Tom Lawrence, Jackie Madison, Brian O'Connor and Michelle Young expire. An additional slot is also vacant due to the resignation of Michelle Currier. On April 8, 2019, the committee prepared and mailed a ballot to each NNYLN member. Elected to five-year terms on the board of trustees are: Krista Briggs, Gouverneur Correctional Facility; Gwen Cunningham, St Lawrence University; Steve Kenworthy, Clinton-Essex-Franklin Library System; Jenica Rogers, SUNY Potsdam and Xan VanArsdale, Potsdam Public Library.

The committee called for volunteers to serve as NNYLN officers.

**Motion 18/19--43:** Michelle Young (Jeff Garvey) moved to approve the 2019-2020 NNYLN slate of officers: President, Andrew Kelly; Vice-President, Susan Mitchell; Secretary, Debra Kimok and Treasurer, Sue Longshore. Carried unanimously.

The committee called for volunteers to serve on the Northern New York Resources Corporation Board of Directors. Debra Kimok, Steve Kenworthy, Sue Longshore, Susan Mitchell and Ginger Tebo indicated they would be willing to serve on the board.

Meg Backus thanked out-going Board members for their hard work and dedication.

## Executive Directors Report

Meg Backus noted that her written report was included in the Board packets. Highlights of ongoing issues include:

Meg is reviewing a current-awareness resource for librarians, [\*Informed Librarian Online\*](#). The service offers a featured set of articles from 300 library-related journals going back to 2003. Those board members present agreed the subscription would be a good added resource for NNYLN members.

An application has been submitted to the Lake Placid Education Foundation to assist with funding the first year costs of developing the Network Fellowship teams and trainings.

Division of Library Development has notified the Network that the next Five Year Plan of Service for 2021-2026 is due in spring 2021.

Meg requested feedback on a chart included in the board packet that outlines the hierarchal structure of library organizations in New York State. Board members reviewed and discussed the chart.

### **Next Meeting**

June 20, 2019 Thursday 10:00 A.M. – Zoom video conference.

The proposed meeting schedule for 2019-2020 was discussed. It was noted there will not be a board meeting in conjunction with the 2020 Annual Meeting. Those board members present agreed to the following 2019-2020 meeting dates:

September 19, 2019, Thursday 10:00 A.M. - Network Office  
November 21, 2019, Thursday 10:00 A.M. - Network Office  
January 16, 2020, Thursday 10:00 A.M. - Zoom video call  
March 19, 2020, Thursday 10:00 A.M. - Zoom video call  
April 16, 2020, Thursday 10:00 A.M. - Network Office  
June 18, 2020, Thursday 10:00 A.M. - Zoom video call

### **Adjournment**

The Board meeting was adjourned at 8:56 A.M.

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The May 16, 2019 meeting minutes were approved at the September 19, 2019 meeting.

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◆Next Board Meeting◆  
June 20, 2019, Thursday, 10:00 A.M.  
Zoom video conference