

**Northern New York Library Network  
Board of Trustees Meeting  
June 21, 2018  
Via Zoom Video Conference**

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The June 21, 2018 meeting of the Northern New York Library Network Board of Trustees was called to order at 10:05 A.M.

Trustees Present: Michelle Young, President; Mike Beccaria, Vice-President; Debra Kimok, Secretary; Sue Longshore, Treasurer; Peter Benson; Steve Bolton; Michelle Currier; Tom Lawrence; Jackie Madison; Brian O'Connor and Jane Subramanian.

Trustees Absent: Michelle Bishop and Ewa Jankowska.

Staff Present: Meg Backus and Phil Jones.

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**Agenda**

**Motion 17/18--37:** Mike Beccaria (Debra Kimok) moved to approve the agenda as distributed. Carried unanimously.

**Minutes**

**Motion 17/18--38:** Jane Subramanian (Tom Lawrence) moved to approve the minutes of the May 17, 2017 meeting as distributed. Carried unanimously.

**Financial Statements**

The Board reviewed and discussed the financial statements for May 2018.

**Motion 17/18--39:** Mike Beccaria (Brian O'Connor) moved to accept the May 2018 financial statements as distributed. Carried unanimously.

**Executive Director Report**

Meg Backus noted that her written report was included in the Board packets. Highlights of ongoing issues include:

The NYS Historic Newspapers server storage array upgrade had a number of unexpected errors. Chuck Henry is working through them and expects the website to be back online soon.

Staff have added several new collections to the New York Heritage website.

NNYLN has recently purchased a five screen display highlighting the history of the Woman's Suffrage movement. The retractable vertical banners are available for loan to member libraries. Contact Christi Sommerfeldt if you wish to borrow the display.

DueNorth training is scheduled for August 7 at the NNYLN office. Several issues member libraries have encountered are being dealt with by staff.

OverDrive now enables multi-type libraries and systems to share a collection. Staff continue to explore the costs and viability of a shared collection across multiple ILSs'.

There was a good response to the May 17 Annual Meeting follow-up survey, with most of the feedback being positive.

All of the reimbursement requests for the Technology Innovation and Digitization Grants 2017-2018 have been received. The grant program is being revamped for 2018-2019. Grants will be more inclusive; Special Collections and Innovative Programs and Services have been added as grant projects. Applications are available on the NNYLN webpage and are due August 24, 2018.

The High School to College Interest Group recently met. There is a growing interest in creating several Educator Labs in the region. The labs would promote connections between people who can prepare high school students for college research.

Staff are investigating the requirements to become a registered Continuing Teacher and Leader Education sponsor (CTLE).

The first informal evening gathering of member library staff was held on June 11. Two more sessions are planned, one on July 9 and one on August 13.

Upcoming workshops include:

Preparing for the Unknown: Creating a Library Safety and Preparedness Team June 22 2018, 10:30 am - 2:00 pm

Library Space Planning with Alex Cohen July 24, 9a-3p, Paul Smith's College

What the Health Aug 10, 10am-1:30pm

Staff are testing an online “brainstorming” service. The service allows the introduction of a topic to a listserv, those listserv respondents are able to add to the topic, or suggest new topics. All of the listserv respondents can then vote on their favorite suggestions.

The Annual Fall meeting is scheduled for October 12, 2018 at the 1000 Island Harbor Hotel Clayton NY.

Meg will be attending the NYALS Retreat in August. Discussion will encompass possible additional or alternative funding sources for state aid. ESLN is currently drafting proposals for the RBDB state aid grant.

NYLA Legislative Priorities:

Equitable Access to School Librarians & Libraries – A.6023 Solages

Access to Publicly-Funded Research – S.8731 Ritchie

Universal Access to the Public Library Construction Aid Program – S.8289 Ritchie

### **Next Meeting Dates**

Those Board members present agreed to the proposed 2018-2019 meeting dates:

September 20, 2018 Thursday, 10:00 A.M. – Network Office in Potsdam

November 1, 2018 Thursday, 10:00 A.M. – Network Office in Potsdam

February 21, 2019 Thursday, 10:00 A.M. (conference call)

April 18, 2019 Thursday, 10:00 A.M. – Network Office in Potsdam

May 16, 2019 Thursday, (Annual Meeting) Location and time to be determined.

June 20, 2019 Thursday, 10:00 A.M. (conference call)

### **Adjournment**

The Board meeting was adjourned at 10:55 A.M.

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**The June 21, 2018 meeting minutes were approved at the September 20, 2018 meeting.**

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◆ Next Board Meeting ◆

September 20, 2018, Thursday, 10:00 AM

Network Office

6721 US Hwy 11

Potsdam, NY