

**Northern New York Library Network
Board of Trustees Meeting
November 19, 2015
Potsdam, NY**

The November 19, 2015 meeting of the Northern New York Library Network Board of Trustees was called to order at 10:00 A.M.

Trustees Present: Karie Doelger, President; Julie Wever, Vice-President; Mike Beccaria, Secretary; Marianne Hebert, Treasurer; Peter Benson; Steve Bolton; Debra Kimok; Tom Lawrence; Sue Longshore; Jackie Madison; Barbara Shaffer; Jane Subramanian and Michelle Young.

Trustees Absent: Brian O'Connor.

Staff Present: John Hammond and Phil Jones.

Agenda

Two revisions to the agenda were proposed: delete Audit of FY 2014-2015 and add Plan of Development, 2016-2019.

Motion 15/16--06: Mike Beccaria (Michelle Young) moved to approve the agenda as amended. Carried unanimously.

Minutes

It was pointed out that the SUNY Potsdam publication Normal is a magazine not a newspaper.

Motion 15/16--07: Jane Subramanian (Barbara Shaffer) moved to approve the minutes of the September 17, 2015 meeting as amended. Carried unanimously.

Financial Reports

The Board reviewed and discussed the financial statements for September 2015 and October 2015. Staff responded to a number of general questions posed by Board members regarding the monthly statements.

Motion 15/16--08: Steve Bolton (Tom Lawrence) moved to accept the financial statements for September 2015 and October 2015 as distributed. Carried unanimously.

Committee Reports

Northern New York Resources Corporation

The Board reviewed and discussed the September 17, 2015 NNYRC Board of Directors meeting minutes. Steve Bolton noted the recommended sells/buys pertain to divesting under-performing funds and positioning cash for the annual contribution to the Network in early 2016.

New officers are: Steve Bolton, President; Julie Wever, Vice-President; Mike Beccaria, Secretary and Marianne Hebert, Treasurer. A Board of Directors conference call is scheduled for 10:00 A.M. January 28, 2016.

Automation Committee

The Board reviewed and discussed the October 5, 2015 Automation Committee meeting minutes, which included the RBDB 2016 proposed budget. The proposed budget assumes state aid will increase 3%. The Committee agreed to fund program projects consisting of Scanning/ Digitization, Personnel, OCLC Group Access, Continuing Education, Databases and ICEPAC/ICICILL/DVD. In order to fund ICEPAC/ICICILL improvements the Committee recommends increasing the cost of the annual resource sharing fee from \$100 to \$120 in 2017 and \$140 in 2018.

Motion 15/16--09: Tom Lawrence (Marianne Hebert) moved to approve the increases to the annual resource sharing fees, and the proposed budget application for the Regional Bibliographic Database program year 2016. Carried unanimously.

New Business

Plan of Service Update

The Board reviewed and discussed the Network's Plan of Service Update. There were 70 responses to the survey. Plans are underway to convene focus groups to supplement the survey results.

Plan of Development, 2016-19

The Board reviewed and discussed the Network's Status Report and Plan Update, Plan of Development 2016-2019.

Motion 15/16--10: Jackie Madison (Julie Wever) moved to approve the Status Report and Plan Update, Plan of Development 2016-2019 as presented. Carried unanimously.

Executive Directors Report

John Hammond noted that his written report was included in the Board packets. Highlights of ongoing issues include:

Network staff have begun scanning the SUNY Potsdam Normal and are in the process of assessing the Tahawus Cloud Splitter, a newsletter that covered activities in what is now a ghost town in the Adirondack Park.

Plans are underway to add Network members' digitized holdings onto the Digital Public Library of America by late winter. The focus will then be adding institutions that host and house their own digital assets.

To enhance the sustainability of the Network's Overdrive project, subscriptions are being made available to other college libraries in the state. Two institutions have expressed interest. Their cost would not be subsidized by the Network.

Network staff are conducting training on the recent changes to WorldCat Discovery. Training will also be offered in the use of Ebsco Omnifile and Watertown Daily Times online.

The lease on the Network's building at 7 Commerce Lane terminates February 28, 2016.

Motion 15/16--11: Mike Beccaria (Jane Subramanian) moved to authorize the Executive Director to negotiate and execute a lease for the Network's rental property at 7 Commerce Lane Canton NY. Carried unanimously.

A Professional Development Grant was recently awarded to Andrew Kelly (Paul Smiths) to attend the NASIG 2016 Annual Conference.

The lynda.com online training subscription has been renewed, the cost has been reduced by reducing the number of simultaneous users.

Most of the systems directors in the region attended the NYALS/NYAL Advocacy Launch on September 11, 2015. The purpose of the meeting was to coordinate messaging, timing, and grass roots initiatives in order to assure continued increases in state aid to libraries and library systems. The systems also agreed to keep the lobbyist hired to supplement the efforts of the New York Library Association.

Appointments for advocating state aid increases for the upcoming budget year have been set with Senator Griffo, Senator Ritchie and Assembly member Russell. We will be asking for the same percentage increase as the public schools receive, a fourteen million increase in public library construction, open access to research materials created through state agencies, and continue discussions about increasing librarians in the elementary schools.

The proposed NYS Historic Newspaper writing competition has been expanded to a state-wide endeavor, sponsored by the newly re-named Empire State Library Network (formerly the NY 3Rs Association).

2015-16 Meeting Dates

Due to a scheduling conflict with the February 18, 2016 meeting date, February 25, 2016 was suggested as a substitute. Those Board members present agreed to the following revised meeting schedule:

February 25, 2016, Thursday 10 A.M. Conference Call
April 14, 2016 Thursday 10:00 A.M. Network Office Potsdam NY
May 26, 2016 Thursday – Lake Placid, time and location to be announced

Adjournment

The Board meeting was adjourned at 11:30 A.M.

The November 19, 2015 meeting minutes were approved at the February 25, 2016 meeting.

∞ Next Board Meeting ∞

Thursday February 25, 2016 10:00 A.M.

Conference Call (Call-in instructions will be included in the Board Packet)