

**Northern New York Library Network
Board of Trustees Meeting
May 22, 2014
Lake Placid, New York**

The May 22, 2014 meeting of the Northern New York Library Network Board of Trustees was called to order at 9:02 A.M. at the Mirror Lake Inn Lake Placid, New York.

Trustees Present: Connie Holberg, President; Ellen Darabaner, Vice-President; Marianne Hebert, Treasurer; Mike Beccaria; Peter Benson; Steve Bolton; Amy Catania; Michelle Parry; Paul Schaffer; Jane Subramanian and Julie Wever.

Trustees Absent: Karie Doelger, Gordon Muir and Joan Pellikka.

Staff Present: John Hammond and Phil Jones.

Agenda

Motion 13/14--27: Michelle Parry (Mike Beccaria) moved to approve the agenda as distributed. Carried unanimously.

Minutes

Motion 13/14--28: Marianne Hebert (Jane Subramanian) moved to approve the minutes of the April 3, 2014 meeting as distributed. Carried unanimously.

Financial Reports

Financial Statements

The Board reviewed and discussed the financial statements for March 2014 and April 2014. Staff responded to a number of general questions posed by Board members regarding the monthly statements.

Motion 13/14--29: Ellen Darabaner (Paul Schaffer) moved to accept the financial statements for March 2014 and April 2014 as distributed. Carried unanimously.

Committee Reports

Northern New York Resources Corporation

The Board reviewed and discussed the April 3, 2014 NNYRC Board of Directors meeting minutes. It was noted Julie Wever was in attendance and Michelle Parry was not at the meeting.

Nominating Committee

On June 30, 2014 terms expire for two Board members: Amy Catania and Ellen Darabaner. In April, the Nominating Committee prepared a ballot that was mailed to the Network's membership. Michelle Young, Clarkson University and Brian O'Connor, North Country Community College were elected to five-year terms on the Board of Trustees.

Recently Joan Pellikka and Michelle Parry indicated they would be resigning from the board. Joan is leaving the area for another job and Michelle is retiring. Barbara Schaffer, SUNY Oswego and Tom Lawrence, Ogdensburg Correctional Facility have agreed to serve on the board.

Motion 13/14--30: Mike Beccaria (Jane Subramanian) moved to appoint Barbara Schaffer, SUNY Oswego and Tom Lawrence, Ogdensburg Correctional Facility to five year terms as Trustees.

Motion 13/14--31: Nominating Committee Chair Ellen Darabaner (Peter Benson) moved to approve the 2014-2015 Network slate of officers: President, Connie Holberg; Vice-President, Julie Wever; Secretary, Mike Beccaria and Treasurer, Marianne Hebert. Carried unanimously.

The Committee called for volunteers to serve on the Northern New York Resources Corporation Board of Directors. Mike Beccaria, Steve Bolton, Marianne Hebert, Connie Holberg and Julie Wever indicated they would be willing to serve on the board.

Motion 13/14--32: Nominating Committee Chair Darabaner (Jane Subramanian) moved to approve the 2014-2015 Northern New York Resource Corporation Board of Directors: Mike Beccaria, Steve Bolton, Marianne Hebert, Connie Holberg and Julie Wever. Carried unanimously.

John Hammond thanked out-going Board members for their hard work and dedication.

Executive Directors Report

John Hammond noted highlights of ongoing issues include:

Network staff are in the process of adding the *Brooklyn Eagle* to the collection of historical newspapers at NYSHistoricNewspapers.org. Titles from Suffolk, Cattaraugus, Sullivan, and Livingston counties will be loaded later this summer. Training sessions for using the new website will be scheduled in the early fall. Eric Alan, the Network's new Regional Services Librarian, will develop a curriculum and conduct the sessions.

The five school library systems in our region were approached with the concept of developing a "Summer School for School Librarians", but there appears to be little interest in the program.

The May 2nd Spring Archives Conference at the Akwesasne Casino and Resort was well attended and feedback from participants was positive.

The Library Assistants' Conference will be held at the Network's office on June 18th. The conference will feature presentations on Windows 8, ergonomics, and management of students/volunteers.

Five students from member libraries were presented with 2014 Outstanding Student Awards. The awards are sponsored by the Network's Library Assistants Committee. Participating member libraries were: Clarkson University, St Lawrence University, Jefferson Community College, Wead Library of Malone and Saranac Lake Free Library.

It is anticipated the Network will receive an additional \$7800 (1.2%) in total state aid for all grants in fiscal year 2014-2015. This represents the Network's share of the one million dollar increase legislators granted this year.

John Hammond lobbied our federal senators and congressman in Washington during the American Library Association's National Library Advocacy Day; issues covered included open access, network neutrality, and support for the Library Services and Technology Act funding.

Nearly all (85%) of the Documentary Heritage Program 2013-2014 funding has been received. Recently we received word from the State Archives that they will not be renewing the Network's contract for fiscal year 2014-2015. Currently seven individual 3R Councils and two other organizations provide Documentary Heritage Program services state-wide. The letter indicated the State Archives is searching for a sole-source provider who can offer program services state-wide. As a result the Network's Documentary Heritage Program will be terminated effective June 30, 2014 due to a lack of funding.

Old Business

I2NY Projects: E-Resources Purchasing Manifesto

The Board reviewed and discussed the I2NY E-Resources Licensing Manifesto. The document was developed by the I2NY Priority: Manifesto Task Group who were given the task of creating a list of guiding principles that libraries could use when evaluating and conducting business with e-resources vendors.

Motion 13/14--33: Marianne Hebert (Ellen Darabaner) moved to endorse the I2NY E-resources purchasing manifesto. Carried unanimously.

New Business

Closing NNYLN Computer Lab and Instituting Scanner Center

The computers, monitors and desks in the Network's computer lab are obsolete and cannot be economically upgraded. Network staff propose disposing of the outdated equipment and using the space for a regional digitization center. The center would be open to educational and cultural organizations. The room would be equipped with several types of scanners allowing the digitization of a variety of materials. Technical guidance could also be provided when needed. Those Board members present agreed the computer lab should be disassembled, the equipment offered free to the public and the vacant space used to establish a regional digitization center.

Automation Committee Appointments

The terms for three members of the Automation Committee expire on June 30, 2014. Another vacancy was created when Marcia Eggleston St Lawrence Lewis School Library System retired. Four nominations were submitted for the Board's consideration.

Motion 13/14--34: Mike Beccaria (Jane Subramanian) moved to appoint the following four nominees to the Automation Committee:

Marcia Bulger, North Country Library System
Andrew Kelly, Paul Smith's College
Peter Morris, Clarkson University
Kelly Wilson, St Lawrence Lewis School Library System
Carried unanimously.

Next Meeting Dates

Those Board members present discussed the following meeting dates for fiscal year 2014-2015:

September 11, 2014 Thursday 10:00 A.M. Network Office Potsdam NY

November 20, 2014 Thursday 10:00 A.M. Network Office Potsdam NY

February 26, 2015 Thursday 10:00 A.M. Conference Call

April 9, 2015 Thursday 10:00 A.M. Network Office Potsdam NY

May 21, 2015 Thursday - time and location to be announced

Motion 13/14--35: Marianne Hebert (Julie Wever) moved to approve the Northern New York Library Network Board of Trustees meeting dates as discussed. Carried unanimously.

Adjournment

The Board meeting was adjourned at 9:46 A.M.

The May 22, 2014 meeting minutes are not yet approved.

∞ Next Board Meeting ∞
September 11, 2014, 10:00 A.M.
Network Office
6721 US Hwy 11
Potsdam, NY