

**Northern New York Library Network  
Board of Trustees Meeting  
February 23, 2017  
Via Conference Call**

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The February 23, 2017 meeting of the Northern New York Library Network Board of Trustees was called to order at 10:03 A.M.

Trustees Present:      Karie Doelger, President; Sue Longshore, Treasurer; Michelle Currier; Debra Kimok; Jackie Madison; Mike Paxton; Jane Subramanian and Michelle Young.

Trustees Absent:      Mike Beccaria, Peter Benson, Steve Bolton, Tom Lawrence, Brian O'Connor and Julie Wever.

Staff Present:          John Hammond and Phil Jones.

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**Agenda**

**Motion 16/17--13:**    Jackie Madison (Michelle Young) moved to approve the agenda as distributed. Carried unanimously.

**Minutes**

**Motion 16/17--14:**    Jane Subramanian (Debra Kimok) moved to approve the minutes of the November 17, 2016 meeting as distributed. Carried unanimously.

**Financial Statements**

The Board reviewed and discussed the financial statements for November 2016 and December 2016.

**Motion 16/17--15:**    Jane Subramanian (Jackie Madison) moved to accept the November 2016 and December 2016 financial statements as distributed. Carried unanimously.

**Northern New York Resources Corporation**

The Board reviewed and discussed the Northern New York Resources Corporation December 14, 2016 Board of Directors meeting minutes.

### **Hospital Library Services Program Contract Approval**

The Board reviewed and discussed the budget and participating hospitals fee schedule for the Hospital Library Services Program 2017-2018. The Network contracts with Samaritan Medical Center to provide circuit librarian services to participating hospitals in the region.

**Motion 16/17--16:** Michelle Young (Debra Kimok) moved to adopt the resolution to approve the Annual Application for the Hospital Library Service Program 2017-2018 and authorize the Executive Director to execute all contracts relevant to this program. Carried unanimously.

### **Ask the Lawyer Service Approval**

The Board reviewed and discussed the proposed pilot project Ask the Lawyer service. In partnership with the Western New York Library Resources Council, the Northern New York Library Network would retain legal counsel to offer members timely input on intellectual property, digital rights management, vendor contracts and other legal issues that can impact library operations. The service would be an additional benefit offered by the Network, at no cost to member libraries. The fee for the attorney's advice is calculated at \$100 per hour. The Network would impose a five-hour cap on any one inquiry.

**Motion 16/17--17:** Jackie Madison (Jane Subramanian) moved to approve the pilot project Ask the Lawyer service. Carried unanimously.

### **Next Meeting Dates**

Those Board members present agreed to the proposed meeting dates:

April 13, 2017 Thursday 10:00 A.M. – Network Office in Potsdam  
May 17, 2017 Wednesday 8:00 AM or 8:30 AM – Board Meeting & Annual Meeting, 1000 Islands Harbor Hotel Clayton NY  
June 22, 2017 10:00 A.M. Conference Call

### **Adjournment**

The Board meeting was adjourned at 10:22 A.M.

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**The February 23, 2017 meeting minutes were approved at the April 13, 2017 meeting.**

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◆ Next Board Meeting ◆  
April 13, 2017, Thursday, 10:00 AM  
Network Office  
6721 US Hwy 11  
Potsdam, NY